



**OFFICE OF OPEN RECORDS**  
**CITY OF HAZLETON**  
40 North Church Street, Hazleton, PA 18201  
(570) 459-4986  
[righttoknow@hazletoncity.org](mailto:righttoknow@hazletoncity.org)

## RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: March 6, 2013

REQUEST SUBMITTED BY: ☒ E-MAIL ☐ U.S. MAIL ☐ FAX ☐ IN PERSON

NAME OF REQUESTOR: Carlton Purvis

STREET ADDRESS: MuckRock News, P.O. Box 55819

CITY/STATE/COUNTY/ZIP CODE: Boston, MA 02205-5819

TELEPHONE (Optional): \_\_\_\_\_ E-MAIL (Optional): [carlton@ipvm.com](mailto:carlton@ipvm.com)

RECORDS REQUESTED (Please provide as much detail as possible so the agency can identify the information):

A full copy of all contracts, written agreements and purchase orders between the City of Hazleton and Northeast Remote Surveillance and Alarm as part of the city's public-private surveillance partnership.

Please include a copy of the city's original request for proposal for its public-private surveillance camera project and all bids.

I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

DO YOU WANT COPIES? ☒ YES ☐ NO  
*(Copies will be provided at 25¢ per page, plus the cost of postage)*

DO YOU WANT TO INSPECT THE COPIES? ☒ YES ☐ NO

DO YOU WANT CERTIFIED COPIES OF THE RECORDS? ☐ YES ☒ NO  
*(Certified Copies will be provided at \$5.00 per record, plus the cost of postage)*

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RIGHT-TO-KNOW OFFICER: Lisa Shema, City Clerk  
40 North Church Street, 2<sup>nd</sup> Floor  
Hazleton, PA 18201  
Email: [righttoknow@hazletoncity.org](mailto:righttoknow@hazletoncity.org)  
Fax: (570) 459-4969

DATE RECEIVED BY THE AGENCY: \_\_\_\_\_

AGENCY FIVE (5)-DAY RESPONSE DUE: \_\_\_\_\_

If the requestor wishes to pursue the relief and remedies provided in this Act, the request must be in writing (Section 702). Written requests need not include an explanation of why information is sought or the intended use of the information unless otherwise required by law (Section 703).